



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড

برائے اسلامی لائف انشورنس لمیٹیڈ

Prime Islami Life Insurance Limited

ISO 9001 : 2015
CERTIFIED

September 02, 2020

Office Order No.:167-2020

For the greater interest of the Company the following employees are hereby transferred as under:

Sl.	Name, Desig. & ID No	Present Dept./Office	Transferred to
01	Mr. Ashim Kumar Madhu (1061), Senior Officer	Cash Section, Munshiganj Org. Office, Dhaka Corp. Zone-04	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01
02	Mr. Al Amin (1613), Junior Officer	IT Dept., Faridabad Org. Office, Dhaka Zone-13	Cash Section, Dhaka Zone-13 (Ali Bahar)
03	Mr. Sultan Mahmud (1382), Junior Officer	Cash Section, Mymensingh FPR Centre, Mymensingh Zone-01	Cash Section, Munshiganj Org. Office, Dhaka Corp. Zone-04
04	Mr. Bikash Chandra Mistry (1664), Assistant Officer	Cash Section, Pobnartek Org. Office (Saver), Dhaka Corp. Zone-04	Cash Section, Tetuljhora Org. Office, Dhaka Corp. Zone-04
05	Mr. Md. Azadul Islam (2210), Assistant Officer (IT Cum Cash)	Cash Section, Tetuljhora Org. Office, Dhaka Corp. Zone-04	Cash Section, Pobnartek Org. Office (Saver), Dhaka Corp. Zone-04

Mr. Ashim Kumar Madhu, Mr. Sultan Mahmud, Mr. Bikash Chandra Mistry and Mr. Md. Azadul Islam shall handover the overall charges to Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.

The above employees are advised to report their joining to the Incharge of respective offices along with Stationary Items allotted to them and release letter from their existing offices by 07-09-2020 with a copy to the Administration Dept., Head Office, Dhaka.


Mahmudur Rahman Talukder

Senior Vice President
Administration Department.

Copy forwarded to: Above 05 (Five) employees.

C.C. to:

1. The Chief Executive Officer for kind information.
2. The DMD & CS.
3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
4. The SEVP & Incharge, Administration Dept.
5. The EVP & Incharge (IT)
6. The EVP & Incharge (I/A)
7. The SVP, Finance & Accounts Dept.
8. Mr. Md. Jamal Hossain (0046), AVP, Accounts Dept., Dhaka Corp. Zone-04.
9. Master file
10. Office Order file
11. Personal file.
1. The Asst. MD (Dev.) & Incharge, Dhaka Corp. Zone-01.
2. The SEVP (PRT) & Incharge, Dhaka Corp. Zone-04
3. The EVP & Incharge, Dhaka Zone-13
4. The Incharge, Faridabad org. Office.
5. The Incharge, Munshiganj Org. Office, Dhaka Zone-04.
6. The Incharge, Mymensingh FPR Centre.
7. The Incharge, Pobnartek Org. Office, Dhaka Zone-04.
8. The Incharge, Tetuljhora Org. Office,, Dhaka Zone-04.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Senior Vice President
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আর্থিক নিরাপত্তার সেতুবন্ধন